

KIANGSU-CHEKIANG COLLEGE (SHATIN)

Ref. No.: 34 (F.1 – F.3)

July 12, 2017

Dear Parents

Summer holiday will commence on Thursday, July 13, students should make good use of the holidays, it is beneficial for them to spend more time on reading, revising and preparing for lessons, completing the holiday assignments, doing physical exercises, and having a healthy body. May I draw your attention to the following:

1. **Summer Holiday Tutorials, Collection of textbooks and Photo-taking**  
Summer holiday tutorials will be held for students on Friday, August 18 from 9:00 a.m. to 12:00 noon. Students should wear proper school uniform and bring with their holiday assignments they have completed so far and their Self-management Handbooks. The progress will be checked by teachers. All tutorials are normal lessons. Absence without school's approval will be considered truancy and penalty will be given accordingly. Students may collect the textbooks of which they have ordered through the textbooks suppliers and take photo in school uniform (photo-taking service provided by photography company will be arranged by the Students' Union) on that day.
2. **Holiday Assignments**  
Holiday assignments should be completed in the vacation and required to be handed in to the class-teachers on the first day of the new school year.
3. **On-line Registration**  
Please fill in the student registration form for new school year on the school's web-page from 1:00 p.m., July 12 to 4:00 p.m., July 13. Your child may help you register by logging into <http://elearning.kccshatin.edu.hk> and select Student Registration 2017-18. A student who fails to complete may lose his / her school place.
4. **Library Service of the School Library**  
Redecoration of the school library will be in progress during the summer vacation. The library will be closed from July 13 to August 31.
5. **Class name-lists and Allocation of Classrooms**  
The class name-lists and the allocation of classrooms will be made known to students on the school notice board and uploaded onto the school website <http://kccshatin.edu.hk> on August 29 at 9:00 a.m.
6. **New School Year (2017-2018)**  
Students are to return school for the new school year on Friday, September 1, 2017 and the school hours are from 9:00 a.m to 1:00 p.m. The school hours of Monday, September 4 and Tuesday, September 5 are from 8:10 a.m. to 12:05 p.m. Commencing from Wednesday, September 6, normal school hours will resume from 8:10 a.m. to 4:00 p.m.

Yours faithfully

WONG CHONG YEE  
Principal